

Vehicle Information - Field Definition and Validation Requirements

This guide provides definitions for the information required for initial fleet reporting in compliance with the In-Use Off-road Diesel Vehicle Regulation.

A description is provided for each field, followed by the formatting that our online reporting tool DOORS will require to accept the information.

Note: You will only be able to report vehicle information if you have already entered the owner information (if you are uploading your information in the spreadsheets, you will need to insert the DOORS ID into the Owner worksheet before reporting the vehicle information.)

Please see the below example of a correctly filled out vehicle information spreadsheet

DOORS ID:		15230			
Vehicle serial # (VIN)/(PIN)	Your Veh ID (optional)	Vehicle type	Vehicle manufacturer	Vehicle model	Model year
HGE46292321F37	120	Cranes	STRATO-LIFT	550G	1994

Field	Definition	Validation
DOORS ID	<p>The DOORS ID is an identifying number that ARB assigns to a fleet, or portion of a fleet that is reported individually.</p> <p>For spreadsheet uploads, this ID is assigned after the owner spreadsheet is uploaded.</p> <p>When you first fill out the owner information, this field should be left blank. After uploading the owner spreadsheet to ARB, the DOORS ID number will be assigned, and you will need to place insert the DOORS ID number into this field before creating upload spreadsheets with vehicle, engine, and VDECS information.</p>	<p>Automatically filled</p> <p>A valid DOORS ID number</p> <p>Left justified</p>
Vehicle serial # (VIN) / (PIN)	<p>The vehicle serial number should be available on the vehicle label, a bill of sale, or other records. Vehicle serial numbers may not</p>	<p>3-18 characters</p> <p>Left justified</p>

	repeat. If you have repeating serial numbers, or your serial number is too long or short to fit in this field, see the FAQ section on our reporting homepage.	
Your Veh ID (optional)	An optional field for a personal vehicle identifier.	0-9 characters Left justified
Vehicle Type	The vehicle type has a dropdown menu with 37 categories of vehicles. You must select one category from the list to describe the vehicle.	Dropdown menu field Left justified
Vehicle Manufacturer	The vehicle manufacturer field has a dropdown menu with 1255 vehicle manufacturers listed. Check the different variations of your manufacturer name. For example, if you do not find "John Deere", look for "Deere". If your vehicle manufacturer is not listed, choose "OTHER".	Dropdown menu field Left justified
Vehicle Model	The vehicle model should be listed on the vehicle or the instruction manual.	2-15 characters Left justified
Model Year	The vehicle model year refers to the year in which the vehicle was manufactured. This model year will not be used to calculate engine emissions; the engine model year will be used to determine emissions. Use 1969 for all vehicles older than 1969.	Dropdown menu field 1969 to 2010 Left justified

Low use	Out-side	Specialty	Emergency	Snow	Ag	Non-diesel	SOON	Moyer	Demo	Await-Sale	Is-land
No	No	No	No	No	No	No	No	No	No	No	No

Field	Definition	Validation
Low use	Is this a low use vehicle, which was used less than 100 hours in the last year, or less than 100 hours per year on average over the last 3 years, or will be used less than 100 hours per year in the future? To claim this credit the vehicle must have a non-resettable hour meter.	Yes or No Left justified

	(Note: Hours used in emergency services to not count in the vehicle's regular hours of operation.)	
Outside	Is the vehicle used outside of California, but less than 100 hours per year inside of California?	Yes or No Left justified
Specialty	Have you requested and been granted specialty vehicle status for this vehicle by ARB? You must have a written approval letter from ARB to select "Yes".	Yes or No Left justified
Emergency	Is the vehicle used solely for emergency services? If so it must be reported and labeled but will not count to your total horsepower and will not need to be modified or replaced to lower emissions.	Yes or No Left justified
Snow	Is the vehicle used only for snow removal? The vehicle must be used exclusively to remove snow from public roads, private roads, or other paths from which snow must be cleared to allow on-road vehicle access. The vehicle must also have permanently-affixed snow-removal equipment such as a snow blow or auger.	Yes or No Left justified
Ag	Is the vehicle used for agricultural operation for over half of it's in-use hours? (Note: Vehicles used only for agriculture need not be reported.) For clarification about agricultural operations, contact ARB. If your vehicle is used in a "first processing" facility for agricultural goods, it may receive an exemption.	2-15 characters Left justified
Non-diesel	Is this an electric vehicle, or a vehicle using a certified alternative fuel, that replaced a piece of diesel equipment?	Yes or No Left justified
SOON	Is this vehicle currently under a contract in the SOON program? If so, indicate which district maintains a contract for this vehicle. If the contract period has expired, select "No".	No or the SOON District Code in the dropdown menu Left justified
Moyer	Is this vehicle currently under a contract in the Carl Moyer Incentive Funding program? If the contract period has expired, select "No".	No or the SOON District Code in the dropdown menu

		Left justified
Demo	Has the vehicle participated in a retrofit or other emissions reduction demonstration program aside from the SOON and Moyer programs?	Yes or No Left justified
Awaiting Sale	Is this vehicle awaiting sale, and not operated?	Yes or No Left justified
Island	Is the vehicle used exclusively on the San Clemente or San Nicholas islands?	Yes or No Left justified